



WOMEN'S ARMY CORPS VETERANS' ASSOCIATION
ARMY WOMEN UNITED

2018 – 72nd National Convention
“Gateway to the Future”



Preliminary Agenda

National Convention	24-26 August 2018
Executive Board Meeting	22 August 2018
Board of Directors Meeting	23 August 2018
General Meetings	24-26 August 2018

Social Events

Company Party, Fri., 24 Aug., 1800 hours
Pallas Athene Luncheon, Sat., 25 Aug., 1300 hours
Presidents Luncheon, Sun., 26 Aug., 1300 hours

Sheraton Westport Chalet Hotel**

191 Westport Plaza (Maryland Heights), St. Louis, MO 63146

Meet us in St. Louis! Please join us for the Women's Army Corps Veterans' Association – Army Women United's 72nd annual National Convention at the **Sheraton Westport Chalet Hotel**, Aug. 24-26, 2018. St. Louis' unforgettable and unique attractions include the world famous *St. Louis Gateway Arch*. The Gateway Arch is a favorite tourist destination (entrance tickets required, fee for some activities). The Museum of Westward Expansion at the Gateway Arch, closed for several years, is expected to open in July. The Gateway Arch also includes a Mississippi River boat sightseeing concession. Forest Park, St. Louis' largest public park, is over 1,300 acres; it's home to the renowned St. Louis Zoo (rated #2 in the USA, most exhibits free), the Missouri History and St. Louis Art Museums (free, fee for special exhibits), the latter is host to the North American premiere of *Sunken Cities: Egypt's Lost Worlds* (admission fee, free on Fridays), through September, and includes the Pagoda Circle and 1904 World's Fair Pavilion remnants. There are shopping centers, numerous large, small and specialty breweries, and an incredible variety of restaurants. Two casinos are easily reached by cab: Harrah's St. Louis Casino, five miles away, and, the St. Louis Hollywood Casino, seven miles away. Downtown Busch Stadium is home of the *St. Louis Cardinals*; unfortunately, they will be out of town when our convention is in town.

****NOTE:** The **WAC VA** convention is at the **SHERATON WESTPORT CHALET HOTEL**. There are two Sheraton hotels a block apart in the **Westport Plaza** complex. The other hotel, the **Sheraton Westport Plaza Hotel and Conference Center**, is a tower, and is a block from the **Sheraton Westport Chalet**. **Sheraton Westport shuttles will stop at both hotels.**

SHERATON WESTPORT CHALET HOTEL AMENITIES INCLUDE

- 299 guest rooms - choose from one king or two double queen bed options
 - Free Internet in guest rooms
 - Outdoor and indoor pools
 - Complimentary Fitness Center
 - Complimentary passes to Gold's Gym
 - TV premium access
 - 24-hour front desk
 - Gift shop
 - ATM
 - Business center
 - Computer stations in lobby
 - 100% nonsmoking & ADA approved
 - Complimentary *USA Today*
 - Free indoor & outdoor parking
 - Free shuttle, airport only (6:30 am – 11 pm)
 - Small restaurant, lounge/bar
 - Complimentary pre-convention storage
- 12 restaurants or coffee shops are in the area immediately around the Sheraton Chalet.**

Room Reservations: Reservations can be made online or by phone. Specify your preference for a single king bed or two queen beds. If you have special requirements or food allergies, note them in the comments section of the online reservation form or tell the reservation clerk exactly what you need. Refrigerators are available on a limited, first-come, first-served basis for those with medical needs.



The photo, above, shows the entrance to the Sheraton Westport Chalet. Check-in will be immediately inside in the lobby.

To register online go to <https://www.starwoodmeeting.com/Book/WACVeteransassociation>. (Click on web link or copy and paste to your browser). You can also call **1-314-878-1500**. Mention the **Women's Army Corps Veterans' Association** to receive the special **reduced \$99 rate (taxes are extra)**. The \$99 room rate is good from **21 Aug. through 28 Aug.** Your credit card number is required to register and at check-in.

- Check in: 1500 hours; check out: 1200 hours
- The \$99 rate (taxes are extra) is available from 21 Aug. through 28 Aug.
- Reservations **must** be made not later than 1 Aug. to receive the discounted rate. Please make your reservations early.
- Cancellations, if required, must be made 48 hours prior to arrival to avoid a charge. Cancellations made fewer than 48 hours before scheduled arrival will result in a charge for one night.
- Ample free parking is available either in the open or under cover.

Airport Transportation: Free shuttle service runs to and from the St. Louis Lambert International Airport eight miles from the hotel. **Sheraton Westport** vans service both the **Sheraton Westport Chalet** (where we are) and the Sheraton Westport Plaza Hotel; the Plaza Hotel is a block away. **Tell the driver you are going to the Chalet!**

Wheelchairs and Scooters: Need a wheelchair or scooter while attending convention? You can rent by the day/weekend/week; there is a \$25 delivery fee. To make your reservation, contact **MedXChange, LLC, 325 S. Fifth St., St. Charles, MO 63301, phone: 636-949-5660, fax: 636-949-5665**. Sample pricing includes: manual wheel chair: \$20 per day, \$60 for weekend (Sat/Sun), \$100 weekly. Standard scooter: \$50 per day, \$125 weekend (Sat/Sun), \$175 per week. Add \$25 delivery to all rentals. Payment due at time of delivery. Web site is at: <https://medxchangestl.com/>. Contact Tara Mayes, office manager, phone above, email: tara@medxchangestl.com.

Convention Registration forms are attached. Complete all applicable forms and send in as soon as possible, but not later than 15 July. After 15 July, add \$15 for the late fee.

Registration forms for members in all categories (see below) and guests must be sent to the Convention Treasurer with your check: Linda Emerson (6740 Stonecutter Dr., Burke, VA 22015). In addition, send a copy of both the **Individual Registration form** and the **Chapter Delegates and Proxies Forms** to **Credentials Chair**, Joe Ann Gaytan (6504 Lexis St., Amarillo, TX 79119-6323).

All Convention attendees are in one of these categories: National officer, National committee chair, Chapter president, Chapter delegate, Chapter alternate, Member, or Guest. Guests may attend open sessions but are not permitted to attend business meetings. All attending convention meals must pre-pay the meal fee.

Meal Choices for Social Events: Please select from the meal choices (next page) on your registrations forms. The Chalet hotel restaurant is small and cannot serve a large group for breakfast. Several inexpensive options for are within an easy five-minute walk. These include: St. Louis Bread Company (aka: Panera), Fuzzy's Tacos, Starbucks, and McDonald's.

Food allergies: if you have food allergies or dietary restrictions, please identify them both when you register for your hotel room and when you send in your individual convention registration form.

2018 National WAC Veterans Association/Army Women United Convention 24-26 Aug.

INFORMATION UPDATE

See you in St. Louis! The convention hotel, the **Sheraton Westport Chalet Hotel**, is highly rated with many amenities. St. Louis is an exciting city with lots to see and do!

Reminders: Convention registration is due by 15 Jul. Send the registration form and check to **Linda Emerson**, Convention Treasurer, with a copy of your registration to **Joe Ann Gaytan**, Credentials Chair. The convention hotel rates (\$99 plus tax) are available from 21–28 Aug; reservations must be made by 1 Aug. to receive the discount mention the Women's Army Corps Association. All convention meal events require a pre-paid meal ticket -- if you have a **food allergy** be sure to include that information with your registration!!

Airport Transportation (new info!): Complimentary shuttle service to and from Lambert International Airport starts at 5:00 am. The last shuttle picks up at the Airport at 11:00 pm. Shuttle service is every 30 minutes, at the top and bottom of the hour. **Note:** there are two terminals at Lambert Airport: **Southwest Airlines' planes** arrive at **Terminal 2**; the shuttle will be at **Exit 15**. **All other airlines are at Terminal 1; go to Exit 18**. Both exits are near baggage claim areas.

Shuttle buses are PLAIN WHITE with two digital signs -- over the cab and to the left of the passenger entry door. The revolving sign says: **"SERVING SHERATON WESTPORT"** and **"SERVING SHERATON DOUBLETREE."** Tell the driver you are going to the **Sheraton Westport Chalet**, and get off at the Chalet! (Photo below shows a shuttle at the Chalet entrance.)

Return to the Airport: Shuttles leave from the lobby entrance every 30 minutes at the top and bottom of the hour. The shuttle driver will come into the hotel lobby and announce "airport" prior to departure.

Company Party on Fri. evening, Aug. 24 will include a DJ, comedy skit, and door prizes. The buffet dinner includes several St. Louis specialty dishes. The theme is **"Gateway to the Future."** Western wear or red, white and blue attire is suggested.

Pallas Athene Luncheon on Sat., Aug. 25

features Dr. Betty Moseley Brown, a US Marine Corps Veteran who has recently retired with almost 40 years of military and government service. She was the VA Associate Director of the Center for Women Veterans for over 13 years. Widely known as a Veterans' advocate, she is an inspirational leader and speaker. She earned a Doctor of Education degree from the University of Sarasota and is the national president of the Women Marines Association.

Convention ads: Your support wanted and needed! To date we have 19 sponsors, but only eight have paid or sent their ads -- please send ASAP (deadline is 15 Jun.).

Local attractions: There is lots to do, but much of it takes a car. A few highlights: the St. Louis Zoo and Forest Park, the Arch (don't go up if you are claustrophobic), the St. Louis Trolley Tour, and Mississippi boat tours. Several casinos are near the hotel.



For the full convention details,
registration forms, and addresses see
the **Mar-Apr CHANNEL**

CONVENTION SOCIAL EVENTS (prepaid tickets required for all events):

Company Party – Friday, 24 Aug., 1800 hrs. (Buffet from 1830 to 2000 hrs. Cost is \$50.00; open seating)

Salads: Pasta house Italian salad and buffalo mozzarella and fresh tomato salad with balsamic vinaigrette

Entrees: Chicken Muduga (St. Louis specialty) grilled chicken with a cheese, mushroom, onion and bacon sauce; cheese tortellini with a light saffron sauce

Vegetable: Grilled mixed vegetables

Desserts: Tiramisu, cannoli, and gooey butter cake (St. Louis specialty)

Accompaniments: Warm bread sticks with butter; iced tea, coffee and decaf

Bar drinks are available from the hotel bar, immediately outside the dining room.

Pallas Athene Luncheon – Saturday, 25 Aug., 1300 hrs. (each choice is \$38.00; open seating)

Entrees, choice of one:

Penne pasta with basil and olive oil, tossed with asparagus, mushrooms, and julienned bell peppers

Roasted chicken with shallot demi-glace, chef's choice of vegetable

Tilapia with roasted tomatoes, mushrooms, and smoked Gouda

All entrees are accompanied by spinach salad with mushrooms, onions, eggs, and tomato; rolls and butter; iced tea, coffee and decaf; dessert: chocolate decadence cake.

Presidents Luncheon – Sunday, 26 Aug., 1300 hrs. (each choice is \$33.00; reserved seating presidents and Honor Guard only)

Entrees, choice of one:

Grilled chicken sandwich with boneless breast of chicken, pepper jack cheese and bacon served on an onion roll with three pepper mayonnaise and herb new potatoes and condiments.

Caesar salad with Romaine lettuce, garlic croutons and shaved Parmesan cheese

Westport club sandwich: deli-sliced turkey breast, bacon, lettuce and tomato with cranberry mayonnaise served on multi-grain wheat bread with chilled salads and relishes.

All entrees are accompanied by rolls and butter, iced tea, coffee and decaf; dessert: cookie duo.

[**A word about costs:** hotels offer a set price for meals (usually a three-course meal with rolls and beverage), add the service fee and taxes for each meal, and the cost per plate is increased by about 35%.]

CONVENTION FORMS ARE ALSO LOCATED ON OUR WEBSITE: www.armywomen.org

Army Women Veterans' Association of Northern Virginia, Inc., also known as Northern Virginia Chapter 33, WAC Veterans' Association – Army Women United is excited to host the 2018 National Convention. We are pleased to be joined by St. Louis Chapter 48. We thank Sierra Vista Chapter 95 for hosting the Pallas Athene Luncheon, Chicago Chapter 1 for hosting the Presidents Luncheon, and Heritage Chapter 62, Anniston, for hosting the Hospitality Suite. Our thanks to Joe Ann Gaytan for handling credentials. If you have questions, please call or e-mail convention chair, Lisa Szymanski, or one of the committee members.

72ND WAC VETERANS' ASSOCIATION CONVENTION OFFICERS/COMMITTEE CHAIRS

<u>Office/Committee</u>	<u>Name</u>	<u>Phone</u>	<u>Email</u>
Convention chair	Lisa Szymanski	908-453-4579	lszymanski@centurylink.net
Ch. 48 POC	Pam Dalton	660-397-4147	pjdaltonfarm@hotmail.com
Treasurer	Linda Emerson	703-455-5218	kay.emerson10@gmail.com
Credentials	Joe Ann Gaytan, Ch.76	806-803-1405	alangaytan@msn.com
Convention Book	Beth Johnson	703-405-0347	eljohnson707@gmail.com
Hospitality Suite	Debbie Godby, Ch 62	256-454-0808	(no email)
Company Party	Lisa Szymanski	(see above)	
Pallas Athene Luncheon	Mo Pryor, Ch. 95	571-236-6426	mopryor1@gmail.com
Presidents Luncheon	Bootsy Pruett, Ch. 1	760-845-0562	sgtbpruett@aol.com
Company Store	Pam Dalton, Ch. 48	(see above)	

WOMEN'S ARMY CORPS VETERANS' ASSOCIATION - Army Women United
Instructions for Individual Convention Registration Forms
All WACVA members attending convention must complete pages 1 and 2.

Page 1 - Top portion – Enter your personal information. Check the appropriate line indicating what your status will be attending the National Convention. If you are carrying a PROXY Vote, enter information here. If you are bringing guests, indicate here, enter number and names.

NOTES: If you hold two offices, i.e., Chapter President and National Standing Committee Chair, you are entitled to **ONLY ONE VOTE** and should **check ONLY the box for the position in which you will be voting**. Presidents and Delegates of Temporary Chapters have a vote. Proxies can be held by National Officers, Standing Committee Chairs, Chapter Presidents, or Chapter Delegates.

Bottom portion – Enter the meal selection for yourself and your guests (if any). Enter date forwarded and TOTAL enclosed.

Make your check for the **TOTAL AMOUNT payable to "WACVA 2018 CONVENTION FUND."** Mail your check with **INDIVIDUAL CONVENTION REGISTRATION FORMS**, pages 1 and 2 to:

Linda Emerson (Treasurer)
6740 Stonecutter Drive
Burke, Virginia 22015

with a copy to:
Joe Ann Gaytan, Credentials
6504 Lexis Street
Amarillo, Texas 79119

YOUR REGISTRATION FORM WILL NOT BE PROCESSED WITHOUT REGISTRATION FEE

NOTES: Twenty-Five Dollar (\$25.00) registration fee must accompany this form. Please write only one check for the total of the registration fee and social events fees. **Registration after 15 July 2018 is \$25.00 PLUS a \$15.00 late fee (avoid the late fee by registering on time).** Ten-dollar (\$10.00) fee is required for EACH PROXY, if entered, must also accompany this form and be included with the registration fee and cost of social events.

CANCELLATION POLICY: A full refund will be made if cancellation is received by 15 JULY 2018.

Page 2 Use this page to indicate any allergies and /or medical information you feel we should know. You also can list information for an additional Emergency contact. Add your guests (if any) and indicate their meal choice.

INSTRUCTIONS for CHAPTER PRESIDENT/SECRETARY TO COMPLETE CHAPTER Convention Form
(Delegates and Proxies) PAGE 3

Top Portion – DELEGATES TO NATIONAL CONVENTION: This portion is to be completed and signed by the Chapter President or Chapter Secretary. Refer to Bylaws Article IX Section 7c to determine how many Delegates and Alternates your Chapter is allowed.

NOTES: All chapters and the Member-at-Large (MAL) Delegation, are authorized a **minimum of TWO Delegates** plus the Chapter President or President's Representative, or MAL Chair, for a **total of THREE (3)** voting members. If any of your chapter members are attending in another capacity (National Officer, Committee Chair, PNP), she carries her own vote and proxies (if any) but does not vote as part of her chapter. **If only one person attends from a chapter, she should attend Convention as the Chapter President's Representative to participate in the National Board of Director's meeting.**

Bottom Portion – PROXY: This portion to be completed by a Chapter Delegate who cannot attend the convention but wants to send a PROXY vote with a chapter member attending convention as the Chapter President, President's representative, National Officer, National Chair, or Chapter Delegate. A chapter's delegates and proxies may not total more than the authorized total for the chapter. Complete this portion, sign and date and mail to the above TO and CC addresses. This portion should be completed in conjunction with the DELEGATE Portion.

WOMEN'S ARMY CORPS VETERANS' ASSOCIATION – Army Women United
2018 – 72nd National Convention "Gateway to the Future"
INDIVIDUAL NATIONAL CONVENTION REGISTRATION FORM (PAGE 1)

Name: _____ Is this your first WACVA Convention: Yes or No
Address: _____
Street/PO Box City State/Zip Code
Email Address: _____ Phone Number: _____
Chapter Number: _____ (or) MAL: _____ Member of Honor Guard: _____

Check only ONE of the following: I am attending the 2018 National Convention as a:

National Officer: _____ Title: _____
Past National President: _____ Immediate Past National President: _____
Natl. Standing Committee Chair: _____ Committee Name: _____
Honor Guard Captain: _____
Chapter President: _____ If Chapter President's Representative, check here: _____
Chapter Delegate: _____ OR MAL Delegate, check here: _____

(Cannot be both chapter and Member at Large (MAL) Delegate – only one)

Chapter Alternate: _____
Chapter or MAL Member: _____ If Chair of MAL Delegates, check here: _____

ARE YOU CARRYING A PROXY VOTE? _____

Name of member(s) not attending – You may carry up to two:

1. _____ 2. _____

Number of Guests: _____ Name/s of Guests: _____

SELECT YOUR MEAL CHOICES FROM BELOW:

***Company Party** (Friday, 24 August 2018 1800 Hours)

		Quantity	Total
St. Louis Buffet	\$50.00	_____	\$ _____

***Pallas Athene Luncheon** (Saturday, 25 August 2018 1300 hours)

Veggie Penne Pasta	\$38.00	_____	\$ _____
Roasted Chicken	\$38.00	_____	\$ _____
Tilapia	\$38.00	_____	\$ _____

***President's Luncheon** (Sunday, 26 August 2018 1300 hours)

Caesar Salad – NO Meat	\$33.00	_____	\$ _____
Grilled Chicken Sandwich	\$33.00	_____	\$ _____
Westport Club Sandwich	\$33.00	_____	\$ _____

Registration Fee Must Be Paid By All Members Attending	\$25.00	\$25.00
Registration Late Fee, If Paid After 15 July 2018	\$15.00	\$ _____
PROXY vote for Chapter Member (if you carry a proxy) each is:	\$10.00	\$ _____

Date sent: _____ **Total Enclosed** \$ _____

WOMEN'S ARMY CORPS VETERANS' ASSOCIATION – Army Women United
2018 – 72nd National Convention “Gateway to the Future”
INDIVIDUAL NATIONAL CONVENTION REGISTRATION FORM (PAGE 2)

Make your check for total amount payable to: WACVA 2018 CONVENTION FUND .

Mail Check with INDIVIDUAL REGISTRATION FORMS TO:

Linda Emerson (Convention Treasurer and Registration)
6740 Stonecutter Drive
Burke, Virginia 22015

***Please note: send a copy of Individual Registration Forms to:**

Joe Ann Gaytan (Credentials Chair)
6504 Lexis Street
Amarillo, Texas 79119

ADDITIONAL INFORMATION: Any allergies to FOOD and/or MEDICATIONS list here:

Please list food allergies here; please also list food allergies when you register with the Sheraton Westport Chalet Hotel either online (in comments) or with the registration clerk if registering by phone

EMERGENCY CONTACT INFORMATION

Name: _____

Relationship: _____

Phone Number: _____ Cell Number: _____

MEAL INFORMATION FOR GUESTS

Check one: Guest _____ Honorary Member _____ Mother of Member _____ Daughter of Member _____

Name: _____ Name of WACVA Member: _____

Guest Address: _____

Meals attending: Friday _____ Saturday _____ Sunday _____

Meal choices: Friday Buffet Saturday _____ Sunday _____

Check one: Guest _____ Honorary Member _____ Mother of Member _____ Daughter of Member _____

Name: _____ Name of WACVA Member: _____

Guest Address: _____

Meals attending: Friday _____ Saturday _____ Sunday _____

Meal choices: Friday Buffet Saturday _____ Sunday _____

Check one: Guest _____ Honorary Member _____ Mother of Member _____ Daughter of Member _____

Name: _____ Name of WACVA Member: _____

Guest Address: _____

Meals attending: Friday _____ Saturday _____ Sunday _____

Meal choices: Friday Buffet Saturday _____ Sunday _____

WOMEN'S ARMY CORPS VETERANS' ASSOCIATION – ARMY WOMEN UNITED
2018 – 72ND National Convention "Gateway to the Future"
CHAPTER NATIONAL CONVENTION REGISTRATION FORM

CHAPTER DELEGATES AND PROXIES FOR NATIONAL CONVENTION
(To be completed by Chapter President or Secretary)

From: CHAPTER (Name and Number) _____

To: Linda Emerson (Treasurer)
6740 Stonecutter Drive
Burke, Virginia 22015

(copy only) Joe Ann Gaytan, Credentials
6504 Lexis Street
Amarillo, Texas 79119

Name of Chapter President (for current year ending 30 June) _____

Chapter President WILL: _____ WILL NOT: _____ be attending The National Convention. If not attending, the

Chapter President's Representative will be: _____

Will Chapter President attend in another capacity (National Officer, Standing Committee Chair) YES or NO

DELEGATES TO NATIONAL CONVENTION

CHAPTER DELEGATES

CHAPTER ALTERNATES

- | | |
|-----------|-----------|
| 1. _____ | 1. _____ |
| 2. _____ | 2. _____ |
| 3. _____ | 3. _____ |
| 4. _____ | 4. _____ |
| 5. _____ | 5. _____ |
| 6. _____ | 6. _____ |
| 7. _____ | 7. _____ |
| 8. _____ | 8. _____ |
| 9. _____ | 9. _____ |
| 10. _____ | 10. _____ |

Signed by Chapter President or Chapter Secretary (Specify which):

****Note: INDICATE IF THE DELEGATE OR ALTERNATE WILL HAVE A PROXY VOTE. EACH PROXY VOTE IS \$10.00.**

PROXY

Please be advised that: _____ **Delegate**
(Name of person NOT attending National Convention)

Appoints the following as my Proxy, to vote and act in my name at all meetings and on all matters where authorized by the National Bylaws, with the same effect as if I were personally present. (THIS IS FOR THE CURRENT CONVENTION YEAR ONLY – FISCAL YEAR).

Appointed member holding Proxy: _____ **(Name of person ATTENDING National Convention)**

Proxy Holder will be attending the National Convention as a: Chapter Delegate _____ Chapter President or her Representative _____ National Officer or National Standing Committee Chair (from my Chapter).

I also hereby revoke any Proxy or Proxies heretofore given by me to any person from previous Conventions.

Signed: _____ **Date:** _____



Army Women Veteran's Association of No. Va. Inc. (NV 33) WOMEN'S
ARMY CORPS VETERANS' ASSOCIATION
Army Women United

2018 NATIONAL CONVENTION ADVERTISEMENT ORDER FORM

Please send a separate check **payable to WACVA Convention Fund** for your black and white advertisement, an electronic copy of the advertisement, and this form.

MAIL CHECK & THIS FORM TO:

Linda Emerson Convention
Treasurer 6740 Stonecutter
Drive
Burke, VA 22015
(H) 703-445-5218
kay.emerson10@gmail.com

E-MAIL ADVERTISEMENT

(camera-ready electronic file, jpg, png, tif)
TO:

Beth Liechti Johnson
2018 Convention Book Editor (C)
703-405-0347
eljohnson707@gmail.com

Deadline is 15 June 2018

Check desired advertisement:

- _____ \$100.00 Full Page (B&W) Advertisement (8 ½ x 11 in.)
- _____ \$50.00 Half Page (B&W) Advertisement (4 ¼ x 5 ½)
- _____ \$25.00 Quarter Page (B&W) Advertisement – Vertical
- _____ \$25.00 Quarter Page (B&W) Advertisement – Horizontal
- _____ \$15.00 Business Card (B&W) – Personal or Company

Additional instructions or verbiage: _____

WACVA National Convention Advertisement Checklist

_____ Check and Advertisement Order Form mailed to Convention Treasurer.

_____ Camera-ready copy of advertisement (jpg, png, tif, etc.) e-mailed to Convention Book Editor.

Amount Enclosed \$ _____